



Hayden Hall Institute



Annual Report 2014-15

Human Development Through Love & Service

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- ◊ **On 17 May 2014**, the 4th death Anniversary of Fr Edgar Burns, SJ, was commemorated with a Eucharistic Celebration attended by all the staff, knitters and weavers and specially invited guests - all the old paramedics mostly from Kalimpong villages and the sisters collaborating with Hayden Hall. Fr John Kennedy presided over the Eucharist and Fr Paul D' Souza, concelebrated. The old paramedics were felicitated with citations and were rewarded in cash for their long standing service. Those among the old paramedics who wished to continue their work of Hayden Hall signed a new contract with terms and conditions applying.
 - ◊ **On 19 May 2014**, Fr Paul D' Souza, SJ, assumed the responsibility as Director of Hayden Hall
 - ◊ **On 30 May 2014**, Hayden hall gave farewell to Fr John Kennedy, SJ. He left for Manresa, Kalimpong, on the same day to take over his new appointment. Fr Kennedy served as the director of Hayden Hall for well over five years, starting with Fr Edgar Burns and continuing after him. Hayden Hall remains grateful to Father Kennedy for his selfless service, especially during rough and tumble of the transition period.
 - ◊ Urmila Biswakarma, one of our staff, has been diagnosed of cancer which seems to be spreading out to her liver.
 - ◊ **Feast Day of St Ignatius of Loyola**
31 July 2014, the celebration of the feast of St Ignatius of Loyola, the founder of the Society of Jesus.
 - ◊ **On 30 the July**, Feast day lunch for all the weavers, knitters and the tailors
At 4 pm a power point presentation to the evening tuition students (230) and weavers and tailors, tea was served to 230 students
 - ◊ **01 August 2014:** Farewell to Mr Khagen Subba
Farewell program started at 12 noon. All the permanent staff and the paramedics of Darjeeling town area were present. Khagen Subba's wife was invited but she could not come as she was away in Delhi with their son. Mr Gopal Sharma coordinated the farewell program. In his introductory speech he recalled his friendship with Khagen Subba and highlighted his life and work. There was singing and dancing by the young paramedics. Ms Radha Kharki spoke in appreciation of Khagen Subba and thanked him for his service.
Khagen Subba worked in the MCH Department of Hayden Hall for for almost 40 years at two different periods, right from the founding days.
Fr Paul spoke and thanked Khagen Subba for his service. Khadarpan was given, sambardhana patra was read out. Program ended with lunch.
 - ◊ **26 September, Friday:** Urmila Biswakarma, an office staff of Hayden Hall, died of stomach Cancer. She died in Planters Hospital sometime after mid-night of 25 September. She was 39 years of age (date of birth 25 August 1975). The funeral was on 26 Sept.
 - ◊ **27 September, Saturday:** Puja allowance was distributed to the knitters, weavers and tailoring teacher. Rupees one thousand each to the full timers and Rupees five hundred each to the recent trainees.
 - ◊ **9 October:** Meeting with the Darjeeling NGO Network and other associations in Darjeeling for a common Children's Day Celebration on 14 November 2014
 - ◊ **20 October 2014:** Helena Lepcha joined Hayden Hall as the salesperson in the Hayden Hall shop.
 - ◊ **31 October 2014:** Staff Picnic at 27th Mile, Rambhadracharya and farewell to Mrs Alice Peong.

- **2 November 2014:** All souls day, the office staff recited the rosary at the new grotto complex of Sacred Heart Parish, Singamari, we also visited the Jesuit cemetery below St Michael's School, prayed at the grave-site of Fr Burns.
15 candidates from Kalimpong and Darjeeling left for paramedic training in Nava Jeevan Hospital, Gayaganga.
- **12 November, Wednesday:** Seminar at Hayden Hall for the staff and the paramedics on GOOD PARENTING by Miss Megha Gazmer from BSA, Kalimpong. Much appreciated by all.
- **13 November:** Seminar on CHILD LABOUR, organized at Hayden Hall by Edith Wilkson Street Children Foundation.
- **14 November:** Children's Day
Zoo visit for special children (children from the municipality run primary schools in the outskirts of Darjeeling), there were about 150 children. They were taken on a guided tour of the zoo and were provided with lunch from Hayden Hall as well as from the zoo authorities.
Hayden Hall Strive children were taken to the Nightingale Shrubbery Park by our staff where they spent much of the day with fun and frolic and food.
A group of 40 children spent the day in Red Cross Park, having fun, frolic and food. The AICUF of St Joseph's College, North Point volunteered to take care of the events at Red Cross Park.
In the afternoon at 3.30 pm, the good will centre organized a dance programme, DREAMS OF CHILDREN, at Chowrasta, the participants were girls connected with Crookety in Kalimpong, Edith Wilkson children. 400 balloons were distributed to the children at Chowrasta by Hayden Hall. Following this, the students of Mass Communication Department of St Joseph's College, North Point, performed a street play on child labour. Food for the children on children's day was sponsored by different organizations and business enterprises in Darjeeling.
- **15 November:** 196 children of Hayden Hall together with 13 staff went to St Paul's School, Darjeeling. They spent the entire day there. Their food, and entire day with games and gifts was organized by St Paul's School staff.
- **16 November:** A health clinic for children was organized at Hayden Hall. Dr Neetu Shrestha of Government Hospital conducted the clinic. There were 55 children.
- **25 November:** A group of students of Mass communication and Journalism department from Gyan Jyoti College, Dagapur, Siliguri, came to work on their project titled, 'Missionaries Contribution Towards Education in Darjeeling Hills'.
- **1 December 2014:** Farewell to Mr Gopal Sharma
- **18 December 2014:** Christmas feeding program for mothers and children under our MCH program, knitters, weavers, and the staff of Hayden Hall (including the paramedics of Darjeeling and Harsingh)
- **22 December 2014:** Christmas Get-together for the Hayden Hall staff and their families, friends and associates, retired staff, heads of the institutions where our tuition children study, religious communities of Darjeeling and well wishers and supporters of Hayden Hall.
- **23 December 2014:** Last working day of the year
- **24 December 2014:** Annual holidays begin.
- **27 January 2015:** Hayden hall re-opened after the winter holidays.
Fr Stanley Joseph, SJ, was introduced and welcomed during the morning staff prayer.

- ◁ **3 February 2015:** in the departmental heads meeting it was suggested that some sort of activities / entertainment should be organized for the seniors when they come on Saturdays (Burns Club). Mani Kumar Chettri agreed to be responsible for the same NSS Contribution and Benefits: it was decided that henceforth the NSS contribution from MCH mothers will be Rs 100 per year.
- ◁ **4 February 2015:** Sulochana Thapa, a social worker joined Hayden Hall.
- ◁ **5 February 2015:** Farewell to Mrs Chandra Chettri and Mrs Menuka Chettri. Chandra Chettri served in Hayden Hall for 39 years as in-charge of the crèche. Menuka Chettri worked as a paramedic for less than a year.
- ◁ **9 February 2015:** Meeting of the Department Heads: It was decided that: the immediate family of the NSS mother will get half the expenses as medical help on producing proper bills and receipts. The minimum expenditure should be Rs 2000 and the maximum should be ₹ 20000. Exceptions can be made in extraordinary circumstances.

◁ **Women's Day Celebration (08 March 2014)**

International women's day event was celebrated from 5 th -8 th March, 2015. As we celebrate this day for women's struggles and contribution in making the queen of hills a better place. More than 800 people participated in this 4 day event wholeheartedly. Event was started with a candle march from Hayden hall to Chowrasta on day one (i.e. 5 th March 2015). With an active participation of hundreds of school students, teachers, Hayden Hall staff and other common people, this march turned out to be successful. It not only brought people together to march for a cause but also helped to bring awareness among them.

Programme was inaugurated with a speech by our guest of honour, Mrs Sunetra Halder who is a teacher at St Paul's School and lighting of candles was carried out after her speech. Mrs. Sushma Gurung, head of Sociology Department in St Joseph's College, Darjeeling read out the pledge followed by the participants. Students held placards on women's social issues and marched from Hayden Hall to Chowrasta.

Day 2 (i.e. 6 th March 2015) an exhibition in Chowrasta was put up by the students of St Pual's School, Notr Dame Academy, Mt Hermon School, St Teresa's School, St Michael's School, Southfield Colleges, plays by World Vision, Who Cares and Notre Dame Academy, Group song by St Joseph's College students were carried out. This programme in Chowrasta helped in generating awareness among the public on various issues related to women.

The 3 rd day (7 th March 2015) was busy with cultural programme by the weavers, mothers and paramedics who are direct beneficiaries of Hayden Hall. The most impressive part of the event was a cat walk by the women who had never faced audience in their lives. This catwalk was conducted in order to show the different roles played by women in society and also to boost their level of confidence to stand up in the stage. The programme ran smoothly on this day with many participants who were actively involved.

The last day (8 th March 2015) was a free Health Clinic for women, which was open to all especially to all the women who required free health service. Dr Rita and Dr Yudon supported the prgramme by providing their service and medicines to the female patients. Registration began at 10 am which went until 12 pm. Patients were provided with free check-ups until 3.30 pm. 57 patients were provided with free check-ups.

Date & Time	Programme	Participants	Persons In-Charge
5 March (5:30 pm - 7:00 pm)	Candle March from Haydenhall to Chowrasta	Schools, Colleges, NGO's & The Public	Fr. Stanley & Miss Sulochana
6 March (11:00 am - 01:00 pm)	Street Play & exhibition in Chowrasta	School & College Students	Fr. Stanly & Miss Sulochana
7 March (10:00 am - 01:00 pm)	Cultural Programme in Hayden Hall	Member of MCH, Functional Literacy & Education Dept.	Ms. Radha Karki & The Hayden Hall Staff
8 March (10:00 am-03:00 pm)	Free Health Check-Camp for Women at Hayden Hall	MCH, Education Dept. paramedics, Village Community members	Ms. Radha Karki & The Hayden Hall Staff

Administrative Updates & Program Development Review

- Change of Directors
- Children's day celebration
- Paramedics training
- Change in MCH programme – paramedics and centre in-charges-remuneration
- Fr Stanley Joseph
- Miss Radha Karkhi
- Winter Holidiays
- Christmas Program – Christmas feeding
- Collaboration with Lions club
- Retirement of the old staff and their replacements
- Changes in yearly holiday plan: puja holidays, dewali holidays, Christmas holidays and Easter Holidays
- Morning prayer and morning tea
- Gift to the retiring staff: Rupees 500 each from the staff + contribution from Hayden Hall to round off to ₹ 20000.
- A series of meetings of the paramedics as well as meetings of the centre in-charges were held to discuss issues and other arrangements.

ANNUAL ACTIVITY REPORT OF HAYDEN HALL FOR THE YEAR 2013-14

In the year 2013-14, the association earned Rs 15,39,614.08/- as interest on fixed deposits and Rs 99,92,240/- as dividend from investments in mutual funds. The Association received Rs 8,29,221/- as contributions during the year. The Program contribution during the year was Rs 26,33,196/-. So the total income in the year 2013-14 was Rs 1,51,00,736/-. Out of the earnings, the recurring and capital expenses of the organization amount to Rs. 90,09,050/- in 2013-14.

At the end of March 2014, the association has been holding Rs 16,76,42,414/- in mutual funds and Rs 1,32,83,528/- in fixed deposits. The amount in savings account as on 31 March 2014 was Rs 66,79,110/-.

The important activities undertaken by Hayden Hall in 2013-14 are as follows:

MOTHER AND CHILD HEALTH CARE PROGRAM (MCH)

Rural and Urban: The objective of this program is to promote the health of the poor and needy women in rural and urban areas through 33 paramedics/village health workers (Rural – 29 and Urban- 04). The village health workers visit the houses of the needy mothers and children, instruct the mothers on hygiene, nutrition, immunization, and wherever possible connect them with Government health facilities, such as ICDS, Dispensary, and Government Hospitals, etc. Under this program the needy mothers and children are given medicines on time, and food materials to those who are malnourished. In the rural area the number of beneficiaries catered to in 86 villages is 1,550 of which 561 were the newly registered mothers in 2013-14. The number of children supported under the scheme was 1419 consisting of 752 male children and 667 female children.

In Urban area the number of villages covered is 70 and the number of beneficiaries under the project was 442 of which 138 were the newly registered mothers in 2013-14. The number of children was 524 of which 256 were male children and 268 female children.

MCH ANNUAL REPORT 2014-2015

MCH Data based on Monthly Report prepared by the Health Workers

Villages Visited	166
Mothers 0-5	2188
ANC	158
Delivered(m)	12
Delivered(f)	11
Weight	3.21

Under 5 Records

No of Children	1798
Male	949
Female	847
Under 5 Clinics	120
Attendance	1448
Road to Health	1345

1st Degree	230
2nd Degree	30
3rd Degree	42

Under 5 Records

BCG	1505
DPT	1387
Measels	1267

Classes

Classes	78
Attended	1500

Darjeeling town is serviced by 5 Health Workers

Darjeeling sub division serviced by 32 Health Workers covering 12 areas

- ◁ Gitdubling
- ◁ Lolay
- ◁ Tendrabong
- ◁ Tarzum
- ◁ Sangsey
- ◁ Tanyang
- ◁ Nimbong
- ◁ Suruk
- ◁ Kainjaley
- ◁ Harsing
- ◁ Rangbuk
- ◁ Oaks Tea Estate / Rai Dhura

Paramedic Refresher Course: Attached

Women's Day: Attached

Individual Health Care: Attached

Flag Day **Raised ₹.**

On 11 July 2014, a meeting of all the centre in-charges responsible for the paramedics in the villages was organized at Gandhi Ashram School, 6 th Mile, Kalimpong. Since all the centre in- charges were not present the meeting was re-scheduled to 13 July, Monday, at 10.30 am at the same venue. On 19 July 2014, a meeting of all the paramedics of Kalimpong villages was organized at Gandhi Ashram School, 6th Mile, Kalimpong, at 11 am. Twenty three paramedics attended this meeting. Fr Paul D' Souza, SJ, the Director, Mr Khagen Subba, Mr Gopal Sharma conducted the meeting.

Children's Day

The aim of the Children's day was to provide a fun day for the underprivileged children.

- ◁ 9 Municipality Primary School children (217) were taken to see the Zoo. The Zoo provided free entry, Packet lunch was provided by Hayden Hall and the zoo authorities for the children.
- ◁ 70 children from Municipal Girls Primary Section were taken to the Red Cross Park. There they played games and danced. They also received packet lunch provided by Hayden Hall.
- ◁ 50 children from Hayden Hall were taken to Nightingale Park where they played games and had lunch provided by Hayden Hall.
- ◁ Health Clinic for children conducted by Dr. Neetu Sharma (Pediatric).

8 shops and hotels contributed packet lunch for around 400 children costing approximately ₹. 15,000.00

HEALTH DEPARTMENT

- 1. Dispensary:** Dispensary in Hayden Hall dispenses medication and supplies medicines to the underprivileged section of society in Darjeeling. The main objective of this department is to ensure accessibility of branded medicines and provide treatment (Anti – Natal Checkup) to patients at a price much lower to that of the market price. Nearly 50% subsidy is provided on the prescribed medicines to the beneficiaries. Through this service, beneficiaries are made aware about the benefits of healthy living and are encouraged to acquire healthy life style. Mentioned below is the list of the number of patients treated in Hayden Hall's Dispensary over a period of 1 year:
 - ⊞ Total patients benefitted – 1693
 - ⊞ Patients treated – 889
 - ⊞ Patient service given – 804
 - ⊞ Male Patient – 51
 - ⊞ Male Child Patient – 93
 - ⊞ Female Patient – 638
 - ⊞ Female Child Patient – 107
 - ⊞ Common cold, cough and fever – 397
 - ⊞ Worms – 131
 - ⊞ Diarrhea/Dysentery –59
 - ⊞ Others – 302

- 2. Eye Check-Up Camps by Netralaya, Greater Lions Club, Siliguri:** Free Eye Check – up camp began from 26th April, 2014 which was the birth anniversary of Father Burns. From April 2014 to March 2015, total 6 eye camps were conducted.
 - ⊞ Total No. of Patients – 821
 - ⊞ No. of eye surgeries – 128
 - ⊞ Frame Making – 108

- 3. Skin Check-Up:** On 9 th August, 2014, two skin doctors from Germany conducted free skin check up. Free medicines were distributed to the checked patients.
 - ⊞ Total No. of patients –132
 - ⊞ Male – 24
 - ⊞ Female – 108

- 4. General Health Check of the Senior Citizens:** During the month of September, senior citizens from Burns Club were provided with General Health Check up by Dr. Rita Gupta.
 - ⊞ Total number of patients – 33
 - ⊞ Male – 6
 - ⊞ Female – 27

Types of diseases diagnosed:

 - ⊞ Hypertension – 2
 - ⊞ Worms – 1
 - ⊞ Gastroenteritis – 10
 - ⊞ Arthritis – 5
 - ⊞ Upper Respiratory Infection – 3
 - ⊞ Urinary Tract Infection – 3
 - ⊞ General Weakness – 3
 - ⊞ Fungal Infection –1
 - ⊞ Normal –6

5. Health Check –Up of Children: In the month of September, a physical health check –up of children was carried out for children from Creche (0-3years old). Total 26 children were present for the camp.

- ◁ Male – 11
- ◁ Female – 15
- ◁ Road to Health – 15
- ◁ 1st Degree – 10
- ◁ 2nd Degree – 1.

All the children were immunized. Only Buster dose was left for children between 2.6 years to 5 years. Teeth, ear, eye, hands and legs were totally fine. Only 3 children had ear discharge. These children were referred to ENT doctor, checked up, treated and cured. All the children were provided with free de - worming medicines.

October, 2014

In this month, children from Strive section (3-5 year olds) were provided with physical check up.

- ◁ Total no. of patients – 35
- ◁ Female –15
- ◁ Male – 21
- ◁ Road to health – 24
- ◁ 1st Degree – 9
- ◁ 2nd Degree – 3
- ◁ Ear Discharge – 1
- ◁ Rickets --1

November, 2014

On 16th November, 2014 on the occasion of Children’s Day celebration, the health department conducted health check up camp for children. Dr. Nitu Sharma checked 59 children, where free sample medicines were also distributed.

8th March, 2105

On the occasion of International women’s Day celebration, free health check up camp was organized for women where 57 women were checked by Dr. Rita Gupta and Dr. Yuden Bhutia.

- ◁ General patients – 9
- ◁ Urinary Tract Infection – 3
- ◁ Gynecology – 45
- ◁ Sample medicine – ₹.8355
- ◁ Hayden Hall – ₹.4017.

BURNS CLUB:

This programme was introduced by Fr. E.P. Burns focusing on the needs of senior citizens. Initially, an amount of Rs. 50 was given to each beneficiary once in a week every Saturday. Later on, the amount was raised to Rs. 100 per individual. After the sad demise of Fr. E.P. Burns, the programme was carried out by Fr. John Kennedy. From February, 2012 with the effort of Fr. John Kennedy, the programme was named as “Burns Club” through which the old age people get cash (Rs. 100), sumptuous lunch and time for recreation. Each Saturdays, these old people come together share each other’s problems and feel better.

- ◁ Total members – 35 on an average
 - ◁ Tea/Lunch taken – ₹.13534.43
 - ◁ Saturday cash donation for Burns club members -- 305000
 - ◁ Total members received cash – 3050
 - ◁ Members expired -- 6
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- ◁ Male – 6
- ◁ Female – 27

Types of diseases diagnosed:

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- ↳ Total members received cash – 3050
- ↳ Members expired - 6

1.3 Feeding Program:

Mothers working in Hayden Hall, children coming to the Institute for remedial classes in the evenings, those who are engaged in the Income Generation programs, children belonging to Creche and strive, and the other the needy children were being served 28,104 meals during the year.

1.4 Total Expenses:

The total expense incurred on payment of salaries to the staff members involved in rural and urban health care programs was Rs 12,43,370/- and Rs 13,46,233/- on other expenses of the program such as refresher course expenses, training of new paramedics, data processing, travel expenses, medicines, dispensary, and feeding of mothers and children. Rs 1,12,580/- was received as membership fee, and Rs 51,181/- as income from Dispensary by way of distributing medicines in the year 2013-14

2. Welfare of the Aged Program:

This program was restructured in the name of Fr Edgar Burns to continue to provide relief to the elderly belonging to the BPL group but neglected by their family members. The number of elderly people given service under this program was 60. They were given not only nutritional breakfast and lunch on every Saturday but also Rs 100/- to every person as pocket money. The amount spent on giving them relief was Rs 2,82,928/- in 2013-14.

EDUCATION DEPARTMENT

Education of the poor children: The children from poor families under the BPL category from in and around Darjeeling were given tutorial classes from LKG to Class XII. Most of these children have been studying in government schools. The aim of this program is to enhance their study skills and help them do well in their schools.

Creche (Day Care Centre): These children belong to the working mothers. Hayden Hall provides these children with an environment of a play school. These children are given nutritional meal as well as medical care. The number of children catered to in 2014-15 was 59. One staff member and helping mothers are engaged in taking care of these children.

CRECHE :

- ↳ Total number of registered children 59
- ↳ Girls 21
- ↳ Boys 38
- ↳ Drop-out 27
- ↳ Creche/Strive 08
- ↳ Remain 24
- ↳ Everyday in creche 18 to 21

Strive (Pre-School): Under this scheme, Montessori teaching is given to the children falling within the age group of 2-4. These children are given a foundation prior to seeking formal education in the established institutions. They are given medical care, nutritional meals, and formal classes. Two staff members with helping mothers and volunteers are engaged in taking care of this program.

STRIVE :

- ↳ Total number of registered children 48
- ↳ Girls 21
- ↳ Boys 27
- ↳ Drop-out 11
- ↳ Remain 37
- ↳ Girls 17
- ↳ Boys 20
- ↳ Everyday in strive 33 to 35

CRECHE/STRIVE'S TOTAL EXPENSES :

Coolie	60
Food	970
Materials	3793
Misc.	40
TOTAL	4863

Post School Education Program: Except on Saturdays, remedial classes are held for children going to government schools. All the children come from families under the BPL Category. There are 15 paid volunteer teachers to assist them in their studies. Three permanent staff members are engaged to coordinate the program. The children are also given computer education. To develop their mental potential they are given food and medical care. The number of beneficiaries in the year 2014-15 was 253.

EVENING STUDY GROUP :

- ↳ Total number of registered students 250
- ↳ Drop-out 43
- ↳ Remain 203
- ↳ Boys 91
- ↳ Girls 112
- ↳ Out of 203
- ↳ Passed 200
- ↳ Failed 03
- ↳ Madhyamik appeared 07
- ↳ All together Scholarship and Study Group $200 + 53 = 253$
- ↳ Passed 237
- ↳ Failed 06

Scholarship Program: The children from poor families are selected and the needy ones are given scholarship for primary and high school education. In 2014-15 Hayden Hall Management gave Scholarship to 53 students from in and around Darjeeling. The children who are given scholarship are provided with study materials, stationary, uniform, hostel facilities, medical facilities, and in some cases, specialised studies are being sponsored.

SCHOLARSHIP :

- ↳ Total number of students 53
- ↳ Left 05
- ↳ Remain 48
- ↳ Personal sponsor 06
- ↳ Madhyamik appeared 05
- ↳ Out of 48
- ↳ Passed 43
- ↳ Failed 03
- ↳ H.S. appearing 02
- ↳ Total number of volunteer teachers (paid teachers) 16

EXPENSES :

Books	60201
Coolie	30
Food	11774
Hostel fees	76400
Materials	10247
Medicines	469
Misc.	2600
Post	50
Salary	17594
School fees	115975
School uniform	12991
T.A.	12380
Volunteer teacher's pocket money (paid teachers)	192835
Nursing fees for Jumkit/Sabnam (paid by cheque	127200
TOTAL	640746

The total expenses: The Total expenses incurred on Creche, Strive, Post School Education, and Scholarship Program, amount to Rs 8,08,773/- of which Rs 5,52,474/- pertain to Salaries to the teaching staff members. Rs 2,56,299/- pertain to other expenses such as stationary, extra-curricular activities, tuition fees, hostel fees, uniform cost, etc. However, the institute received Rs 1,23,160/- by way of enrolment fees of students (Rs 65,600/-) and by way of scholarships received from well-wishers (Rs 57,560/-).

ACTIVITIES :

13/2/2014 (Thursday) : Meeting with scholarship children with their parents. We, Ms.Radha, Ms.Francisca and the parents discussed about their annual academic progress report and individual budget. 45 mothers and 5 fathers were present and Ms.Radha told them about the importance of education.

20/2/2014 (Thursday) : Meeting with the mothers who had brought their children in crèche and strive. Ms.Radha was the resource person. We discussed that why do they pay the N.S.S.money and what are the facilities of it. We talked about time arrival at 9 a.m. and departure at 4 p.m., cleanliness mother, children and their home too. If they are sick, doctor will be available on Wednesday. At last, we talked about duty-service once in a month. There were 61 mothers present.

15/3/2014 (Saturday) : Prize distribution day for the year 2014, Rev.Fr.Kennedy distributed the prizes. 59 children received the prizes for academic performance and 25 mothers received the prize too. Hayden Hall provided the prizes for attendance, good behaviours and cleanliness. Ms.Radha and all teachers were present, children enjoyed the day with their parents and teachers.

8/5/2014 (Thursday) : Meeting with the parents of those children who comes for the evening study in Hayden Hall. Ms.Radha told the importance values of good habits, i.e. study of home, morning & evening prayer, wishing their elders, etc. We suggested them to enquire in school and in Hayden Hall time to time to know weather they are regular in school and in Hayden Hall. There were 122 mothers present.

5/6/2014 (Thursday) : Parents-Teachers meeting for crèche and strive and the introduction of Rev. Fr. Paul with the mothers. Fr.Paul said that there is a huge responsibilities of becoming parents, especially a mother

16 TO 18/6/2014 : Strive 1 st term test.

3/7/2014 (Thursday) : Strive 1st term result distribution. The Chief person was Fr.Paul and he again said the duties and responsibilities of parents.

Month of August 2014 : Evaluation on children's half yearly results. Those who failed in their exams, whose results were so poor we called their parents and talked individually to their parents, especially for higher section i.e. Classes VII to X.

4/9/2014 (Thursday) : Crèche/Strive mothers meeting. Fr.Paul was in the meeting and 52 mothers took part in the meeting.

6/9/2014 (Saturday) : Teacher's Day was celebrated by the children. They prepared dances, songs and act were appreciated. They show their love towards their teachers.

8 TO 12/9/2014 : Strive 2 nd term exam.

26/9/2014 (Friday) : Strive result distribution.

6/11/2014 (Thursday) : Evening study parents/teachers meeting. Fr.Paul was there and we talked about annual exam and the time because the day is shorter, so the parents should fetch them from Hayden Hall or from the road. There were 91 mothers present.

14/11/2014 (Friday) : Pandit Jawaharlal Lal Nehru's birthday and we celebrated Children's Day. The strive children went to the Nightengale Park as a picnic. We went by Fr.Paul's jeep. The day was pleasant, there were many other students of around Darjeeling. The small children enjoyed a lot.

15/11/2014 (Saturday) : Outing for the children from Classes KG to VI. 185 children enjoyed at St. Paul's School along with the teachers and senior boys of St.Paul's. They show their love, concern, care and hospitality towards our children and also provided breakfast and lunch for our children. They enjoyed the dancing, playing and at the end each children received prizes too which was very meaningful.

8 TO 12/12/2014 : Strive 3 rd term exam.

13/12/2014 (Saturday) : Annual picnic for senior section in Mungpoo. Our children enjoyed watching orchid flowers and bio-organic vegetables in green houses. We cooked our food ourselves. Bhai Avinash arranged each and everything.

17/12/2014 (Wednesday) : The mothers of crèche and strive organized Chandra Chettri's farewell, she was incharge of crèche. Fr.Paul, Ms.Radha and many senior mothers were there. We all were missing chandcra Chettri.

18/12/2014 (Thursday) : X'mas prem bhoj for all the beneficiaries, staff, Gandhi Asram staff and carol groups in Hayden Hall. The staff of Gandhi Ashram gave us x'mas messages by one act play. The Singamari and Darjeeling pariest members sang carol singing. We all enjoyed and the food was delicious and enough for everyone.

19/12/2014 (Friday) : Strive's last day and the result were distributed, Fr. Paul was chief guest. Every children got a box of colour pencil as a prize.

22/12/2014 (Monday) : There was X'mas party for the staff. The people who were collaborated with Hayden Hall were invited as guests. The staff members sang carol singing and wished them a very happy x'mas and a happy new new year. Food was delicious, varieties and enough for all.

23/12/2014 (Tuesday) : Thanks giving prayer was conducted in the afternoon and it was the last day.

24/12/2014 (Wednesday) : Christmas and winter holidays begins till January 26, 2015.

FUNCTIONAL LITERACY INCOME GENERATION

VISION AND MISSION – Our vision is to open up new opportunities for underprivileged women and make them self reliant. Mission of this department is to empower the marginalised section of society. This mission will also help them support their family.

OPPORTUNITIES FOR WOMEN– Women learn sewing, back strap weaving, carpet weaving and knitting under this department. They are also encouraged to send their children for evening classes in Hayden Hall.

SEWING – This year we have eight trainees under an experienced teacher who can teach new and better techniques of sewing. There are 4 trained workers in the sewing section and are paid wages every week. In this section, we have planned to produce new products, alter old products and manufacture new ones with latest designs.

BACK STRAP WEAVING – There were 14 old weavers in back strap loom section, with 4 new trainees. This programme helps not just to support their family income but also to help them develop their social life. This initiative has helped many women in different ways. For example, one of our weavers was an alcoholic. She used to start her day with the use of alcohol. After joining Hayden Hall, she has come under control, gives her dedication to work and thinks about her livelihood. Another example is of Ms. Sashi Rai, who is a daily weaver in

back strap section. Her husband is a tuberculosis patient and has no job for himself. She has been taking care of her ailing husband and bearing the cost of medications on her own. Her house rent was Rs. 1500/month which is too high for a wage earner like her. Now, she is provided with housing facility by Hayden Hall at a much lower rent of Rs. 200/month, her house is located in Navin Gram, Singamari.

During this year, 5 new trainees have also been trained under Ms. Maya in back strap weaving. The trainees were provided with 3kgs of flour worth Rs. 22 per market price and 3kgs of rice priced Rs. 20 in the market. After 4 months training, these trained weavers become self sustainable.

We also integrate them with other programmes of Hayden Hall like Mother and Child Welfare, free health check up camps for patients belonging to below poverty line, medical benefits to the poor senior citizens.

CARPET WEAVING –There are 14 weavers and 6 ball makers in carpet weaving section. There are very old weavers in this department like Januki B.K. who joined Hayden Hall in 1988 and Mala Tamang who has been working since 1997. Dragon design has got a maximum demand from the customers in comparison to other designs in the past 1 year. There has been a tremendous order of carpets by the local people. Color combination has been used according to the demand of customers. They like to work here, not just because of wages but also to ventilate their feelings and share their day to day challenges with likeminded women.

KNITTING – There are 21 knitters in total at present. They work as part timers. They finish knitting in 2 weeks. New designs have been encouraged to these women with the help of catalogue.

Micro-Savings scheme Program:

Attempts are being made to close down the said program. Miss Noela Edwards has been requested to wind up this program on behalf of the Management. It is expected that the said program would be wound up by the end of 2014. In the meantime, the institute has incurred Rs 5,31,175/- as salaries to the staff employed in the department and Rs 5,855/- for office expenses. Under rural the institute has Rs 493568/- as liability and Rs 1454319/- as liability under the urban.

Closing down the credit union: Nari Kalyan Bikash Samity and Gramin Nari Bikash Samiti, by the auditor on 13 February 2015 (Ghanshyam Mishra F.C.A., Saha and Majumder, chartered Accountants, Nirmala Bhawan, Hill Cart Road, Siliguri 734 001), Published in the Himalayan Darpan of 09 March 2015

Other Training Programs:

Community Health Workers Training Program:

A training program was organised for the community health workers for three months in Gayaganga under the care of Navjeevan Hospital. 15 candidates completed the course. This training was given with the objective of replacing the old paramedics in some areas as well as to give effective service in distant villages where the health facilities are not available.

Paramedics refresher course: 10 -17 March 2015

In the meeting on 31/10/2014 with the centre in-charges the topics for the refresher course were decided:

- a. Germs and relationship with communicable diseases
- b. Communicable diseases
- c. Non-communicable diseases

- d. ANC / PNC
- e. Documents and forms to be retained and sent to Hayden hall

The number of participants were 32 from 11 different centres of Darjeeling

Trainers: St Anne Joseph, St Deena, Sr Rachel, Mr Kahgen Subba and Mr Gopal Sharma

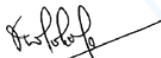
Sr Rachel also added herbal medicine when she handled communicable diseases.

Establishment expenses:

The other activity carried out by Hayden Hall Institute is the relief given to the very poor people in need. This need was met by way of alms and donations amounting to Rs 92,278/-. Rs 3,30,900/- was paid as gratuity to Mrs. Maimeena and Rs 11,164/- as provident fund charges and professional taxes. The institute also incurred Rs 51,844/- on maintenance of two vehicles including fuel and repair and maintenance. The amount spent on salaries on maintenance staff is Rs 2,60,141/- and Rs 5,28,849/- on maintenance of the building. The other expenses met by the institute on telephone, insurance are Rs 37,921/-. The salaries paid to the office staff amount to Rs 6,12,799/- and Rs 2,38,605/- on other miscellaneous office expenses. The expenses on maintenance of personnel is Rs 3,35,731/- of which Rs 1,09,390/- pertain to salary paid to Staff member. The electricity expenses on the whole of Hayden Hall in 2013-14 amounts to Rs 3,35,731/-.

CONCLUSION:

In 2013-14 the activities of the association undertaken by the members of the association are commendable. I thank all the members as well as associate members of the association for their commitment in ministering the people of different categories, irrespective of caste or creed. The thrust of the organisation to reach out to the poor and the needy through social works and through education are indications that the association has a purpose and mission. Therefore we have every reason to be grateful to each other and move forward with a sense of satisfaction.



John Wilfred Lobo
President




Paul D' Souza
Secretary

2014 - 2015



HAYDEN HALL

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